

REQUEST FOR EXPRESSION OF INTEREST

(CONSULTANCY SERVICES - RECRUITMENT OF AN INDIVIDUAL CONSULTANT)

Selection of an Individual Consultant to serve as Technical Lead for the Strengthening Tax Administration Capacity Project in West Africa (STACP-WA)

Reference No. WATAF/STACP-WA/IC/TL/2026/09

1. The West African Tax Administration Forum (WATAF) is a member-led intergovernmental organization comprising tax administrations in 16 West African countries. Its vision centres on the promotion of efficient and effective tax systems in West Africa. WATAF's mission involves capacity development, data-driven research, peer learning and strategic dialogue to enhance tax systems, reinforce fiscal capacity and mobilize domestic revenue for the development of West Africa. WATAF provides a platform for high-level discussions on tax administration and policy, coordination and efficiency, ultimately contributing to the region's sustainable development. Headquartered in Abuja, Nigeria, WATAF is governed by a Council consisting of six (6) Heads of Tax Administrations in West Africa. WATAF is funded by membership contributions, donor funds and other support in cash and in kind.
2. WATAF, with support from the African Development Bank (AfDB), intends to apply a portion of the project funds to the selection of an Individual Consultant to serve as Technical Lead under the Strengthening Tax Administration Capacity Project in West Africa (STACP-WA).
3. The overall objective of the project (STACP-WA) is to enhance the fiscal institutional capacity and regional integration of tax administrations in West Africa, thereby contributing to improved domestic resource mobilization and economic resilience across the sub-region. The beneficiary countries are Burkina Faso, The Gambia, Guinea, Guinea-Bissau, Liberia and Sierra Leone.
4. The scope of the consultancy will include driving technical capacity building and knowledge production across all programme components and safeguarding technical quality and sustainability. The contract shall be for a period of twelve (12) months, renewable based on performance and project requirements.

5. The services to be provided by the Consultant (“the Services”) shall include, but not be limited to, the following duties and responsibilities:

Technical quality assurance and knowledge production

- In collaboration with the project coordinator, develop the drafts of all project technical documents, including training curricula, toolkits, terms of reference and concept notes for policy studies or economic sector work.
- Ensure design methodologies for studies meet the agreed standards and are adapted to WATAF member contexts.
- Lead the quality assurance of project deliverables, especially knowledge products funded by the project and delivered by Individual Consultants (ICs) and consultancy firms.
- Serve as a member of the evaluation committee to review technical proposals for the numerous studies to be undertaken under the project, and provide technical guidance during the evaluation process.
- Liaise with Development Partners (DPs) and other regional tax forums such as ATAF and WAUTI to coordinate and align capacity building and Technical Assistance (TA) programmes for West African Revenue Administrations (RAs).
- Provide leadership in forming the network of young researchers as a platform to stimulate policy debate on taxation issues in West Africa.
- Provide intellectual leadership in developing knowledge products and capacity building programmes on gender and climate change issues as they relate to taxation.
- Provide technical leadership on project content and substance to ensure outputs are of the highest quality, are relevant to West African RAs and are taken up by WATAF for post-project use.
- Provide leadership in extractive sector governance issues in West Africa in relation to the project activities and the development of knowledge products and capacity building programmes on the extractive sector.
- Design, develop and implement the STACP-WA research agenda, including commissioned studies on tax-for-development issues.
- Lead the development of regional public goods: E-invoicing toolkit, AfCFTA-aligned training modules for taxation, gender-taxation framework and transfer pricing assessment tool.
- Lead the publication of knowledge products in accredited, reputable, peer-reviewed publishing outlets to ensure uptake.

Technical committee convening

- Convene technical working groups with beneficiary countries to coordinate inputs and align project activities with national priorities.
- Chair thematic working groups on key areas including Extractive Sector Taxation, E-invoicing, AfCFTA-Taxation Nexus, Value-Added Taxation, etc.
- Validate deliverables before the Project Implementation Unit submits them to AfDB.
- Provide technical leadership to ensure the substance of STACP-WA is well managed.

- Lead peer review of technical documents and outputs by member country users and practitioners to ensure quality, relevance and regional applicability.
- Organize validation workshops with member states to secure stakeholder ownership and buy-in, promote uptake and ensure tools are fit-for-purpose and politically feasible.

Capacity building and knowledge transfer for sustainability

- Strengthen WATAF Secretariat internal capacity to retain institutional knowledge and expand in-house expertise beyond vendor engagements.
 - Institutionalize STACP-WA outputs into WATAF's long-term training calendar and ensure deliverables are regionally relevant and sustainable for member countries.
 - Embed Technical Assistance tools into WATAF's programmes to ensure sustainability.
 - Organize and participate in capacity development activities for STACP-WA and Secretariat teams.
 - Provide leadership to align STACP-WA execution with regional and global frameworks, including ECOWAS and WAEMU Directives, African Union Agenda 2063, the UN Sustainable Development Goals (SDGs) and WATAF member country practices.
 - Represent STACP-WA at technical forums such as the General Assembly, the Policy Dialogue, ECOWAS and WAEMU Tax/Customs workshops, member country events and donor partner meetings, to present project results and build visibility.
 - Mobilize political and donor support for adoption of STACP-WA outputs to expand WATAF's influence and sustainability.
6. WATAF therefore invites eligible Consultants to express their interest in providing the services. Interested Consultants shall provide information showing that they have the qualifications and experience to provide the requested services. Candidates must meet the criteria set out below:

Qualifications

- A Master's degree and/or a Doctorate (PhD) from a recognized and reputable university, with a focus on taxation, economics or public finance, is required.
- Post-doctoral research in economics and/or taxation, with publications in reputable journals, is desirable.
- Certified evidence of developing capacity building programmes or training on institutional building, understanding of fragility dimensions or community development is an asset.

Experience

- Minimum of 20 years of combined experience in tax and economic policy, public finance, tax administration, development research and knowledge creation in reputable and accredited universities or research institutions. Professorial or Associate Professorial rank is preferred.
- Extensive experience within a regional revenue organization or a national revenue administration is required, including robust engagement with the public sector, especially revenue authorities and ministries of trade, finance or environment.
- Prior consulting, research or training engagement with revenue authorities in three or more West African countries is an asset.
- Extensive experience in capacity building, field research and participation in donor-funded projects on domestic revenue mobilization in fragile contexts of West Africa is required.

- Demonstrated experience in designing, quality assuring and facilitating capacity building programmes or training modules for revenue administrations and other relevant stakeholders.
- A proven record of technical and scientific publication of knowledge products on West African tax issues with the world's top 15 publishers, and active involvement in Global South, preferably African, tax networks or initiatives, is an advantage.
- Supervision of theses and dissertations, and development of the younger generation as tax champions, practitioners or scholars, is essential. Completed supervision of at least three PhDs is desired.
- Substantial experience organizing multi-stakeholder consultations, workshops and networks with ministries of finance, revenue administrations, private sector, labour unions, political parties and development partners in West Africa is essential for this role.
- Proven experience in resource mobilization and in supporting proposal development for donor funding.
- Good computer skills in word processing, spreadsheets, presentation tools and project collaboration platforms.

Language

- Fluency in oral and written English is required; knowledge of French or Portuguese is an asset.
7. The eligibility criteria, shortlisting and selection procedure will be in accordance with the "African Development Bank Rules and Procedures for the Use of Consultants" [2020 Edition], which are available on the Bank's website at <http://www.afdb.org>. Interested consultants may obtain further information by contacting the Procurement Department at the email addresses below: wapinu.ndule@wataf-tax.org, gdikko@ecowas.int and ikkamara@ecowas.int
 8. Expressions of interest should be submitted via an online application with the subject line **"Recruitment of a Consultant as Technical Lead - STACP-WA"** no later than Thursday, **8 October 2026 at 23:59 (GMT+1)**, to the following email addresses: info.stacp2026@wataf-tax.org, with copies to wapinu.ndule@wataf-tax.org, gdikko@ecowas.int, and ikkamara@ecowas.int.